



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**July - October 2024  
Supplement**

Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: 7 June 2024



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>
Leader of the Council <i>Councillor Liz Leffman</i>
Deputy Leader of the Council and Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>
Cabinet Member for Children, Education & Young People's Services <i>Councillor John Howson</i>
Cabinet Member for Special Educational Needs & Disabilities (SEND) Improvement <i>Councillor Kate Gregory</i>
Cabinet Member for Community & Corporate Services <i>Councillor Neil Fawcett</i>
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>
Cabinet Member for Infrastructure & Development Strategy <i>Councillor Judy Roberts</i>
Cabinet Member for Finance <i>Councillor Dan Levy</i>
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>
Cabinet Member for Public Health, Inequalities & Community Safety <i>Councillor Nathan Ley</i>

The Forward Plan

**NEW ITEMS**

*16 July 2024*

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>Capital Programme Monitoring Report - July 2024</b> <i>(Ref: 2024/205)</i></p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals</p>	Cabinet <i>(16 July 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Executive Director: Resources

*20 June 2024*

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Key Decision (yes/no)</b>	<b>Exempt Information</b>	<b>Consultation</b>	<b>Reason for Amendment (if any)</b>	<b>Cabinet Member</b>	<b>Contact Officer</b>	<b>Report by</b>
<p><b>Garsington Road, Oxford Active Travel Scheme</b> <i>(Ref: 2024/203)</i></p> <p>To seek approval for a number of measures to facilitate active travel along the B480 Garsington Road,</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(20 June 2024)</i>	No		Standard traffic scheme consultation		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

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**18 July 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>East Street &amp; Wykeham Park, Thame - Proposed Permit Holder Parking</b> (Ref: 2024/202)</p> <p>Following the introduction of parking changes in the Centre of Thame at the end of 2023, officers have worked with the local county councillor to bring forward proposals which aim to address complaints of displacement onto roads within the vicinity.</p>	Delegated Decisions by Cabinet Member for Transport Management (18 July 2024)	No	None	Standard traffic scheme consultation.		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

**DEFERRED ITEMS**

*10 July 2024*

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>SHAP - Supported Housing Accommodation Programme</b> <i>(Ref: 2024/147)</i></p> <p>Seek approval to procure support for a Supported Housing Scheme for young people aged 18-25 who have experienced multiple disadvantage. This is dependent on agreement from Dept of Levelling Up Housing and Communities (DLUHC) for proposed specification and exact cost of support. Funding was granted last Oct but planning permission not granted for proposed property. New proposal now</p>	<p>Delegated Decisions by Cabinet Member for Children, Education &amp; Young People's Services <i>(10 July 2024)</i></p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>Indication as to whether planning permission is needed/likely to be granted for proposed property</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Children, Education &amp; Young People's Services changed from 12/06/2024 to 10/07/2024. Reason: Further work required.</p>	<p>Cabinet Member for Children, Education &amp; Young People's Services</p>	<p>Caroline Kelly, Lead Commissioner Start Well</p>	<p>Corporate Director for Children's Services</p>

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being considered by DLUHC and time critical.								
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16 July 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Recommissioning of Learning Disability Respite Services</b> (Ref: 2023/234)</p> <p>Key Decision needed to proceed with the procurement of Learning Disability Respite services.</p>	Delegated Decisions by Cabinet Member for Adult Social Care (16 July 2024)	Yes - Revenue Expenditure > £500,000	None	Learning Disability community within Oxfordshire	<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date</p>	Cabinet Member for Adult Social Care	Bhavna Taank, Lead Commissioner - Live Well	Corporate Director of Adult Social Care



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					<p>for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 23/01/2024 to 19/03/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 18/06/2024 to 16/07/2024. Reason: Further work required.</p>			
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